

Section 4

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

| 1 - Your organisation or group | | | |
|---|---|---------------|--|
| Name of organisation | 68 (Westbury) Squadron Air Training Corps | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation | | |
| 2 - Your project | | | |
| In which community area does your project take place? (Please give name – see section 3 of the grants pack) | Westbury Area Board | | |
| Does your town/parish council know about your project? | Yes | | |
| What is your project? Important: This section is limited to 300 characters only (inclusive of spaces). | To take the Air Cadets on an Easter Camp at Plas Pencelli, run by Swindon Borough Council, to participate in a range of outward bound team of team building activities. | | |
| Where will your project take place? | Plas Pencelli, Brecon, Wales. | | |
| When will your project take place? | Monday 18th April 2011 - Friday 22nd April 2011 | | |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|------|-----|--------|---------------|-----|------|-----|--------|---------------|-----|------|-----|--------|----------------|-----|------|-----|--------|-----------------|-----|------|-----|--------|----------------------------------|-----|------|-----|--------|
| How many people will benefit from your project? | 14 Cadets | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no. | Giving opportunities to young people. Helping them to get involved with other young people as well as the community and giving them the opportunity to develop as well rounded individuals | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| How did you discover there was a need for your project and how will your project benefit your local community? Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces) Discovered about the Grant from Wiltshire Councillors. The project will not only reward the cadets for all the hard work they carry out in the community but will also take teenagers off the streets and put them in challenging situations, allowing them the opportunity to grow as individuals. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Any other information about your project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 - Management | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| How many people are involved in the management of your group/organisation? Of these, how many are: Six adult staff on the Squadron <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Over 50 years</td> <td style="width: 10%;">One</td> <td style="width: 10%;">Male</td> <td style="width: 10%;">One</td> <td style="width: 10%;">Female</td> </tr> <tr> <td>25 – 50 years</td> <td>One</td> <td>Male</td> <td>One</td> <td>Female</td> </tr> <tr> <td>Under 25 years</td> <td>Two</td> <td>Male</td> <td>Nil</td> <td>Female</td> </tr> <tr> <td>Disabled People</td> <td>Nil</td> <td>Male</td> <td>One</td> <td>Female</td> </tr> <tr> <td>Black and Minority Ethnic people</td> <td>Nil</td> <td>Male</td> <td>Nil</td> <td>Female</td> </tr> </table> | | | | | Over 50 years | One | Male | One | Female | 25 – 50 years | One | Male | One | Female | Under 25 years | Two | Male | Nil | Female | Disabled People | Nil | Male | One | Female | Black and Minority Ethnic people | Nil | Male | Nil | Female |
| Over 50 years | One | Male | One | Female | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 – 50 years | One | Male | One | Female | | | | | | | | | | | | | | | | | | | | | | | | | |
| Under 25 years | Two | Male | Nil | Female | | | | | | | | | | | | | | | | | | | | | | | | | |
| Disabled People | Nil | Male | One | Female | | | | | | | | | | | | | | | | | | | | | | | | | |
| Black and Minority Ethnic people | Nil | Male | Nil | Female | | | | | | | | | | | | | | | | | | | | | | | | | |

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From either further fundraising within the community or by seeking corporate sponsorship

If you were not awarded the full amount requested, what would be the impact on your project?

Would not be able to proceed

How will you know whether your project has made a difference in the community?

Feedback from the cadets as well as from groups around the town that benefit from cadet involvement.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

No

| | | |
|--|--------|-------|
| Have you or do you intend to apply for a grant from another area board within this financial year? If yes, please state which ones. | No | |
| Are you in receipt or anticipating other funding from Wiltshire Council for this project? | No | |
| 4 - Information relating to your last annual accounts (if applicable) <u>Available from Treasurer If Required</u> | | |
| Year ending: | Month: | Year: |
| A - Total income: | £ | |
| B - Minus total expenditure: | £ | |
| Surplus/deficit for year: (A minus B) | £ | |
| Free reserves held: | £ | |

| | | | | |
|--|---------------|---|------------|---------------|
| 5 - Financial information | | | | |
| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
| | | | P/C | |
| 16 Places at Plas Pencelli at £250 per person, per week | £4,000 | Own fundraising/reserves | C | £1,000 |
| | £ | | P | £1,000 |
| | £ | Parish/town council | | £ |
| | £ | | | £ |
| | £ | Trusts/foundations | | £ |
| | £ | | | £ |
| | £ | In kind | | £ |
| | £ | | | £ |
| | £ | Cadet Contributions | | £1,000 |
| | £ | | | £ |
| | £ | Westbury Area Board Grant | | £1,000 |
| | £ | | | £ |
| | £ | | | £ |
| Total Project Expenditure | £4,000 | Total Project Income | | £4,000 |

| | |
|---|--|
| Total project income B | £4,000 |
| Total project expenditure A | £4,000 |
| Project shortfall A – B | £0 |
| Award sought from Wiltshire Council Area Board | £1,000 |
| Bank Details | |
| Please give the name of the organisations' bank account e.g. Barclays | Barclays |
| Please give the title name of the organisations' bank account e.g. current | Current account in the name of 68 Squadron ATC |

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Y** Written quotes including the one you are going to use
- N** Latest inspected/audited accounts or annual report
- N** Income and expenditure budget for current financial year
- N** Project budget (if applicable)
- N** Terms of reference/constitution/group rules
- N** Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

- a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The Squadron is actively involved in promoting equality with no disadvantage given to any cadet, regardless of background. All cadets are given the opportunity to partake in a whole range of activities including flying, gliding and sports and are expected to attend and contribute to community based activities around the town.

b) How does your project work to promote inclusion, participation and good community relations?

The Squadron is a very active body within the community, getting involved with the Street Fair, The RAFA Collection, The Mayors Civic Reception and the Royal British Legions Santa Sleigh amongst others. The Easter Camp will further bring the cadets and develop them both as individuals and as team members.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

Under 25's

No gender targetted

No ethnic groups targetted

No faith groups targetted

Open and inclusive to all young people from the age of 13.

8 - Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal opportunities Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Adam Berrisford

Position in organisation: Civilian Instructor

Date: